



GCCCD VISION, MISSION, AND VALUE STATEMENT

Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, January 9, 2017, 2:00–3:30 PM
Cuyamaca College, Student Center, Room I-209

Chair: Chancellor	Cindy Miles	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Kim Widdes	<input checked="" type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Cheryl Detwiler	<input type="checkbox"/>
VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Academic Senate President-CC	Paul Carmona	<input checked="" type="checkbox"/>
President-GC	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>	Academic Senate President-GC	Tate Hurvitz	<input type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Classified Senate President-CC	Ari Ahmadian	<input checked="" type="checkbox"/>
ASGCC President	Niveen Almezory	<input type="checkbox"/>	VC Workforce and Organizational Dev	John Valencia	<input checked="" type="checkbox"/>
ASGC President	Kaitlin Feagin	<input type="checkbox"/>	Also Present:		
AFT Representative	Jim Mahler	<input type="checkbox"/>	Recorder	Rosie Ibarra	<input checked="" type="checkbox"/>
CSEA President	Rocky Rose	<input type="checkbox"/>			
Admin Assoc. President	Michael Copenhaver	<input checked="" type="checkbox"/>			

Action Item	Who	Due by
Item 302 Budget #1—Details regarding the Head Start program was requested. An email will be sent to DEC with an explanation.	Sue Rearic	1/13/17
Item 304 Ratification of Signatures on Agreements—Details regarding Change Order #3, Phase 1 Track Enhancements was requested. An email will be sent to DEC with an explanation.	Sue Rearic	1/13/17
Item 351 Purchase of Motorola Radio Equipment—Sue will ask Nicole Conklin to send an email listing all Building Marshals.	Sue Rearic/Nicole Conklin	1/13/17
Item 403 Grossmont College Digital Media Communications Upgrades Phase II—Details regarding the reason bids were rejected will be sent to DEC.	Sue Rearic	1/13/17
BP/AP 3060 Institutional Code of Conduct will return for a second read.	Rosie Ibarra	2/13/17
Next Meeting: Monday, February 13, 2017, 1:00–2:30 PM, Grossmont College, Griffin Gate	All	

Discussion items	Action/Follow-Up
A. Tuesday, January 17, 2017, Governing Board Docket 4:00 PM—Cuyamaca College Athletics & Exercise Science tour and overview	Cindy announced happy 2017 to all, and welcomed Paul Carmona, serving as the Cuyamaca College Academic Senate president as Alicia Munoz takes on an interim dean role. Introductions were made.

Discussion items	Action/Follow-Up
	<p>The 4:00 p.m. workshop is an opportunity to highlight the Cuyamaca College Exercise Science program and student athletes. There will be a tour of the facilities; the email invite will provide more details.</p> <p>Item 301 Budget Status and Requested Changes—The transfer totals will be changed to \$88,300.</p> <p>Item 302 Budget Revisions—A question was asked about more details regarding the Head Start program listed on item 1. Sue will send explanation to DEC.</p> <p>Item 304 Ratification of Signatures on Agreements—Sue explained the sheriff cost on page 1 and the Change Orders on page 6. She will provide more detail at the Board meeting on Change Order #1, 12kv Main Service Replacement in regard to the power outage; and send an email to DEC regarding Change Order #3, Phase 1 Track Enhancements.</p> <p>Although not directly related to item 351, Purchase of Motorola Radio Equipment, a question was asked on where to find a list of Building Marshals for each building(s). Sue will ask Nicole Conklin to send an email with this information as soon as available.</p> <p>Item 403 Grossmont College Digital Media Communications Upgrades Phase II ; Reject all Bids Received—Sue will send an email to DEC indicating the reason the bids were rejected.</p> <p>Item 501 Personnel Actions—There are a few more hires that need to be on the 501 for January. Tim will email the revised 501 to Rosie for distribution.</p> <p>Items 651, 652, and 653 audits have clean reports. Auditors will be present at the Governing Board meeting to provide highlights.</p>
<p>B. Human Resources Structure (Tim)</p>	<p>It's been challenging for HR Directors to perform their duties as there is specialization in many areas of the department. We gathered input, discussed the structure, and have decided to restructure the duties as shown in the document that was displayed. There will be three Director positions and one General Counsel. Having the recruiters be site specific has been beneficial, so this will remain the same. All HR Techs will be under one Director. The Director #3 position will be a new hire, until then, the HR Department will maintain its current structure.</p>

Discussion items	Action/Follow-Up
	<p>The General Counsel position is a new position as well. Although this is also an additional position, the cost will be offset by the cost spent on General Counsel fees as Tim Garfield will be retiring. There will still be some legal fees but not as much. The District will soon be interviewing law firms.</p>
<p>C. Board Policies/Administrative Procedures</p> <p>First Read (5-Year Review)</p> <ul style="list-style-type: none">• BP/AP 3060 Institutional Code of Conduct	<p>The following board policies and administrative procedures will return for a second read:</p> <ul style="list-style-type: none">• BP/AP 3060 Institutional Code of Conduct <p>Kim gave a brief report of how this BP/AP is often used. It was suggested this BP/AP be added to the new hire packet along with expectations and discussion.</p>

Adjourned at 3:13 p.m.